



Preschool Registration Checklist

Re: Preschool paper work Parents: The following is a check list for registration paperwork:

1. Summary of Licensing Standards for Day Care Centers (small booklet) _____
2. Application/ Record of Child Information _____
3. Consents to Day Care Providers _____
4. Physical Form _____ Make sure it includes: Varicella, lead questionnaire & TB Skin Test (Note: The Lead and TB test may be waived with physician's permission. Have your physician state and sign to this effect on the form).
5. Contract _____
6. Handbook _____ (Please read the entire handbook, sign page 12 and return it to the ARC).
7. _____ A certified copy of Birth Certificate (or other reliable proof of identity and age of child). We must have all documentation before we can allow you child to attend the first day of Preschool. If you have any questions please feel free to contact me at 815-777-2248, or email me at childcaaredirector@galenaarc.org

Thank You,

Sonya