

## Summer Camp

### Welcome to Kids Club Summer Camp 2024!

In anticipation for a very fun filled and busy summer here at the ARC we would like to take a moment to share with you a few new things along with items that are always important for parents/guardians to know about our program.

#### New this year:

- **Standard Registration** fee of \$100 to secure your child (ren's) spot in our summer program. This fee will be due at the time paperwork is turned in. Any paperwork turned in without the fee will not be accepted. This fee will be applied to your child's first week of summer camp. All other fees: sunscreen, pool passes, swim lessons, etc. will be billed and due the first week of camp.

The last 2 weeks of summer camp will be billed at the same time, with payment being due before the beginning of the last week.

All childcare accounts must be up-to-date before registration for Kids Club Summer Camp is accepted.

- **Summer Schedules** - Final Summer schedules will be due to the ARC Childcare Director at the time of registration. No changes may be made after May 10th. Once submitted, billing will be done based on that schedule. Changes to your contracted schedule will only be allowed for 1 week of family vacation with a 2 week written prior notice to Childcare Director/Office Manager. Billing will be done strictly based on your contracted schedule.
- **Parent Payment drop box** - All payments can be placed in the parent payment box located in the ARC lobby outside the entrance to the Infant/Toddler wing. No payments will be accepted by the staff in any program. Credit/debit cards are accepted in the ARC office.

## Things to Remember:

### ● **Camp Days and hours**

**Drop off at the ARC :** The ARC will be open from 7am-5:30pm Monday through Friday. Parents must enter the building with child (ren) and notify staff that child (ren) has arrived. We ask that all child (ren) be dropped off by 9:00am.

**Drop off at the Pool:** An ARC staff member will be on duty from 12-5:30pm on Mon, Wed & Fri at the Galena Pool. Children must be dropped off at the pool pavilion between 12-12:30pm to an ARC staff member.

**Pick-up:** All children need to be picked up by 5:30pm. Emergency pickup persons will be called if children remain in ARC care after 5:30 and we have not heard from the parents. If after half an hour parents and/or authorized emergency persons have not been contacted and the child has not been picked up we will contact the authorities. Late pick-up fee of \$50 may be imposed.

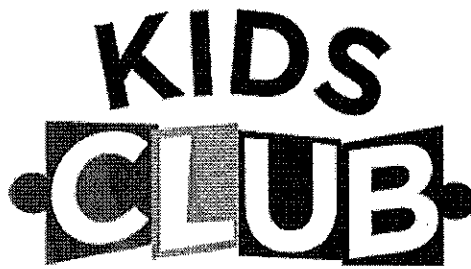
● **Non-Camp days:** Memorial Day, May 27th. Fourth of July, July 4 + July 5.

● **Inclement Weather:** The ARC reserves the right to evaluate the temperature, heat index and general conditions on a daily basis. The ARC will determine pool attendance by 11:00am. If pool days are cancelled due to inclement weather a text message will be sent to all parents notifying them of the cancellation. Fees will not be credited/refunded due to weather, sick days or non-attendance.

● **Campers Needs:** Every day your child (ren) should come to camp prepared. They will need appropriate footwear for play and/or pool (tennis shoes/sandals), a lunch, a water bottle, swimwear and floaties if desired, and active clothing.



**Summer Camp Handbook:** A full ARC Kids Club Summer Camp handbook is available on the ARC website at [www.galenaarc.org](http://www.galenaarc.org) or in the ARC office.



I have read and understand the Welcome to Summer Camp facts sheet. I understand that a full handbook is available on the ARC website or in the ARC office. I agree to abide by these policies and work with the staff to ensure my child (ren's) success in the Kids Club Summer Camp.

Parent's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_